

ACCOUNTING SUMMARY FORM #2 – SHORT FORM
(Estates less than \$80,000.00 in liquid assets and no real estate)

13. Estate Information

For Accounting Period starting ___ and ending ___.

14. Total Assets at Market Value as of the beginning of review period \$ ___.

Income:	
Social Security (SSA)	\$
SSI	\$
VA/Railroad/CSA Pension	\$
Retirement Pension	\$
Wages	\$
Interest and Dividends	\$
Other	\$

15. Total Income: \$

Disbursements:	
Room and Board (Rent, Nursing Home, Family Home)	\$
Personal Funds	\$
Entertainment & Travel	\$
Transportation (mileage, bus pass, taxi scrip, etc.)	\$
Medical and Dental	\$
Guardian Fees (if allowed)	\$
Attorney Fees	\$
Other:	\$

16. Total Disbursements: \$

17. Adjustments

(Net gain/loss in value of assets over accounting period) \$

18. Total Assets (as of closing date of accounting period) \$

(Line 14, plus Line 15, minus Line 16 plus or minus Line 17 should equal Line 18. If it does not, your account does not balance. The account must balance to be approved by the Court.)

19. Explanation (for any large or unusual expenditures, adjustments, or purchases)

20. Asset List (as of Accounting Period Ending Date stated on Line 13 above) *[For all financial accounts, include the type of account, account number, bank or company name, and branch location. You may use the figures from the last statement received from a bank or company prior to the ending date of the accounting period.]*

			Balance/Market Value
Account #	Type	With	\$
Account #	Type	With	\$
Account #	Type	With	\$
Other: _____			\$

TOTAL: (This total should equal line 18.) \$

Supporting Documents: Cancelled checks, (if not available, copies of cancelled checks or copies of check registers), monthly bank statements, brokerage statements, and an itemized list of all transactions **must be included** for each account for the reporting period to support the declarations made in this report. The supporting documents must be submitted to the Court Administrator’s Office with **a copy** of this report. **Do not** file the supporting documentation in the court legal file.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that to the best of my knowledge the statements in this Guardian’s Report, Accounting, and

Proposed Budget and attached Accounting Summary are true and correct and hereby petition the Court for approval.

SIGNED AT __, WASHINGTON THIS __ DAY OF __, 20__.

Signature of Guardian

Printed Name of Guardian, WSBA/CPG#

Address

Telephone/Fax Number

City, State, Zip Code

Email Address