

Commonwealth of Virginia
 Department of Professional and Occupational Regulation
 3600 West Broad Street
 Richmond, Virginia 23230-4917
 (804) 367-8526
www.dpor.virginia.gov



Real Estate Board
ADD-ON BUSINESS ENTITY LICENSE APPLICATION
No Fee Required

1. Name of Business Entity _____
2. Trade Name of Business Entity _____
3. Business Entity License Number _____
4. Firm Name _____
Enter the name of firm the applicant is affiliated with.
5. Firm's **(10-digit)** Virginia Real Estate License Number _____
6. Firm's Street Address (no PO Box) _____
 City, State, Zip Code _____
7. Telephone & Facsimile Numbers () - _____ () - _____
Telephone Facsimile
8. Enter the name (first, middle initial, last, and generation), title and **(10-digit)** Virginia Real Estate License Number (if available) of the individuals (partners, officers, directors, managers, or members) to be added to the business entity.

Name	Title	VA Real Estate License Number

9. Firm's Principal Broker _____

First
Middle
Last
Generation (SR, JR, III)
10. Principal Broker's **(10-digit)** Virginia Real Estate License Number _____

By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Virginia Real Estate Board Regulations*.

11. Principal Broker's Statement

I, the above-named firm's Principal Broker, hereby acknowledge that the licensee named in #1 on this application for a Business Entity License is affiliated with my firm as a real estate agent.

 Principal Broker's Signature

 Date

12. Enter the name (first, middle initial, last, and generation), social security number, Virginia Real Estate License Number, and original signatures of each individual who will receive compensation through the business entity named in #1.

Name	Social Security Number *	VA Real Estate License Number	Signature
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APPLICATIONS AND SIGNATURES MUST BE ORIGINAL. FAXES AND COPIES WILL NOT BE ACCEPTED.

* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.