



RL-26-L

Schedule L Out-of-state Sellers' Shipment Report

Read this information first

- Make a copy of this schedule before completion if you need to report more than provided for here. After you have completed your schedule(s), make a photocopy and retain the copy for your records.

Step 1: Identify your business and your type of transaction

a Name: _____ Illinois Business Tax number (IBT no.): _____ - _____

Address: _____ Federal Employer Identification number: _____ - _____
Number and street (FEIN)

City _____ State _____ ZIP _____ Tax period: ____ / ____ - ____ - ____
Month Year

b Check here if you had no shipments to report during this tax period.

Step 2: Tell us about the alcoholic liquors you shipped into Illinois

Invoice no. and date	Account no. of whom you sold and shipped to	Name and complete address of whom you sold and shipped to	Equivalent in wine gallons			
			Cider 0.5 % to 7% or beer	Alcohol 14 % or less	Alcohol > 14% and < 20%	Alcohol 20% or more
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____
__/__/__	_____	_____	_____	_____	_____	_____

Page subtotal _____

Grand total _____
(See instructions.)

Schedule L Instructions

General Information

Who must file this schedule?

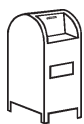
You must file Schedule L, Out-of-state Sellers' Shipment Report, if you are a seller located outside of Illinois and make shipments of alcoholic liquors into Illinois.

When and where do I file Schedule L?

You must file Schedule L on or before the fifteenth day of each month for the preceding month.

Note: You must file Schedule L even if you made no shipments during the reporting period.

Mail your completed schedule to



**LIQUOR AND CIGARETTE TAX SECTION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19477
SPRINGFIELD IL 62794-9477**

What if I need assistance?

If you have questions about Schedule L, call our Springfield office weekdays from 8:00 a.m. to 4:30 p.m. at 217 785-2622 or write to us at the address listed above.

Step-by-Step Instructions

Step 1: Identify your business and type of transaction

- a Write your business' name, address, and Illinois Business Tax number (IBT no.) that has been issued to you by us. Also, tell us your Federal Employer Identification number (FEIN) and the tax period for which you are filing this schedule.
- b Check here if you had **no** shipments to report during this reporting period.

Step 2: Tell us about the alcoholic liquors you shipped into Illinois

You must provide invoice number (include the invoice date) and purchasers' account number.

Tell us the name and address of whom you sold or shipped the alcoholic liquors you are reporting.

Report the total actual **wine** gallonage equivalent for each class of alcoholic liquor per invoice number.

Grand total:

- If you are filing only one page, copy the "**Page subtotal**" amounts to the "**Grand total**" lines.
- If you are filing multiple pages, add all "**Page subtotals**" together for each liquor class and write each sum on the appropriate "**Grand total**" line on the last page.

