

TEXAS CLAIM FOR ASSIGNED REFUND

IMPORTANT: By law, anyone who intends to collect a refund of Texas taxes or fees paid in error to a Texas tax account holder must collect that refund directly from the account holder unless they obtain a completed and signed Texas Assignment of Right to Refund (Form 00-985), and submit it, along with this claim, to the Texas Comptroller's office.

To claim your refund, send this completed claim (Form 00-957), the Assignment of Right to Refund (Form 00-985), and required documentation to the address below. A separate claim and Assignment of Right to Refund will be required from each account holder to whom tax was paid in error. Required documentation may include proof of exportation, invoices, receipts, exemption certificate, etc. For additional information about refund requirements, go to http://window.state.tx.us/taxinfo/taxpubs/hb2425_notice.html

FOR ALL CLAIMS: Attach invoices for each claim request. Attach a schedule (See example Form 01-911.) to support claims with more than 10 sales invoices. For sales tax, the local tax jurisdiction in which the sale was made must be reflected on the schedule.

Claimant name	Claimant ID number <i>(Texas Taxpayer number if you have one)</i>
Claimant mailing address <i>(Street)</i>	Is this your first claim? <input type="checkbox"/> YES <input type="checkbox"/> NO
City State ZIP code	Is this a new address? <input type="checkbox"/> YES <input type="checkbox"/> NO

1. Period of claim First invoice date: (mm/dd/yy) • Last invoice date: (mm/dd/yy): •

2. Please state fully, and in detail, each reason or ground on which this refund claim is founded *(Attach additional sheets, if necessary):*

3. Type of tax or fee upon which this refund claim is based *(Enter code from list below.)* •

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|------------------------|--|-----------------------------------|-------------------------------------|
| 26 - Sales Tax | 15 - Motor Vehicle Rental - State Only | 24 - Telecommunications Utilities | 46 - Manufactured Housing |
| 67 - Battery Sales Fee | 33 - Motor Vehicle Rental/Sports Venue | 75 - Hotel Occupancy - State Only | 25 - Commercial Mobile Service |
| 30 - Fireworks | 50 - Texas Emissions Reduction Surcharge | 60 - Boat and Boat Motor Sales | 64 - Petroleum Product Delivery Fee |

4. Total amount of refund claimed \$

5. FOR SALES TAX ONLY, applicable local taxes by jurisdiction
(To find local codes go to <http://ecpa.cpa.state.tx.us/taxrates/RateCalc.jsp> or ask the seller.)

	<u>JURISDICTION NAME</u>	<u>LOCAL CODE</u>	<u>AMOUNT OF TAX CLAIMED</u>
City	• <input style="width:150px;" type="text"/>	• <input style="width:50px;" type="text"/>	• \$ <input style="width:100px;" type="text"/>
MTA/CTD	• <input style="width:150px;" type="text"/>	• <input style="width:50px;" type="text"/>	• \$ <input style="width:100px;" type="text"/>
County	• <input style="width:150px;" type="text"/>	• <input style="width:50px;" type="text"/>	• \$ <input style="width:100px;" type="text"/>
SPD	• <input style="width:150px;" type="text"/>	• <input style="width:50px;" type="text"/>	• \$ <input style="width:100px;" type="text"/>

Signature of claimant 	Date	Daytime phone <i>(Area code and number)</i>
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You have certain rights under Ch. 559, Government Code, to review, request, and correct information we have on file about you.
 Contact us at the address or toll-free number listed below.

MAIL TO: COMPTROLLER OF PUBLIC ACCOUNTS 111 E. 17th St. Austin, TX 78774-0100	For assistance, call 1-800-531-5441 toll free nationwide, or call 512/463-4600. <i>(From a Telecommunications Device for the Deaf (TDD) ONLY, call 1-800-248-4099 toll free, or call 512-463-4621.)</i>
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