



## CIRCUIT COURT OF JACKSON COUNTY, MISSOURI

1315 LOCUST

KANSAS CITY, MISSOURI 64106

JACIL L. MAIRS  
Court Administrator

SPENCER G. COLLIATIE  
Director of Criminal Records

**August 10, 2000**

**To: All Bonding Companies**

**Re: *Bond Qualifications Addendum's***

Please be advised, effective August 1<sup>st</sup>, 2000, the Criminal Records Department will implement the following procedures in regard to the Surety Qualification Addendum's.

As of the above date, your Surety has ten (10) days from the time of the Internet posting of the original surety qualifications to submit any necessary changes and to satisfy any outstanding Bond Forfeitures to be included with an Addendum for the appropriate month. After said time, we will not allow any changes to be made to the Addendum. Basically, we feel this new procedure to be fair for all concerned and hopefully swiftly expedite information to all Agencies in a timely manner.

Furthermore, please do not call our office to request additional Addendum's to be made. I will no longer be available to discuss this matter with you. Again, it is your company's responsibility to ensure that all submitted information is current and correct, and there are no outstanding Judgments against your company

In addition, as a final note, Monthly Surety Qualifications are listed each month on our Court's website at ([www.16thcircuit.org](http://www.16thcircuit.org)). If you do not have access to the Internet, please advise us in writing. Upon receiving such notice, we will mail your listings to you. Please do not visit our office to request additional copies.

Thank you for your time concerning this matter.

Respectfully,

Spencer Colliatie

Director, Department of Criminal Records