

COVER LETTER

TO: Registration Section
Division of Corporations

SUBJECT: _____
(Name of Mark Registered)

Dear Sir or Madam:

The enclosed Mark Renewal Application and fee(s) are submitted for filing.

Please return all correspondence concerning this matter to the following:

(Name of Person)

(Firm/Company)

(Address)

(City/State and Zip Code)

For further information concerning this matter, please call:

_____ at (_____) _____
(Name of Person) (Area Code & Daytime Telephone Number)

STREET/COURIER ADDRESS:

Registration Section
Division of Corporations
Clifton Building
2661 Executive Center Circle
Tallahassee, Florida 32301

MAILING ADDRESS:

Registration Section
Division of Corporations
P.O. Box 6327
Tallahassee, Florida 32314

MARK RENEWAL APPLICATION

Name and Address of Owner:

Return To: Division of Corporations
P.O. Box 6327
Tallahassee, FL 32314

Mark Registered: _____

Registration Number: _____

Date Filed: _____ Renewal Date: _____ Class(es) Filed: _____

Renewal statement pursuant to section 495.071, Florida Statutes. Below you must state the mark is still in use in Florida or the reason for its nonuse.

If applicant is a corporation, enter the state of incorporation: _____

I _____, being sworn, depose and say that I am the owner or that I am authorized to sign on behalf of the owner of the trademark and/or service mark referenced herein and make this application and verification on my/the owner's behalf. I further acknowledge that I have read the application and know the contents thereof and that the facts stated herein are true and correct.

Typed or Printed Name of Owner

Owner's Signature or Authorized Person's
Signature

STATE OF _____

COUNTY OF _____

On this _____ day of _____, _____,
personally appeared before me,

who is personally known to me whose identity I proved on the basis of _____

(Seal)

Notary Public's Signature

Notary Public's Printed Name

Fee: \$87.50 Per Class

Certificate of Renewal : \$8.75 (Optional)

CR2E005 (8/05)

Mark Renewal Instructions

- You may file a renewal up to 6 months prior to the expiration date of the mark.
- If preprinted, be sure that the name and address of the mark's owner is correct. If blank, enter the name and address of the mark's owner
- You must either include a statement that the mark is still in use or the reason for its nonuse.
- If your mark is still being used within the State of Florida, we need the following statement written or typed on the application in the spaces provided. **“The mark is still in use within the State of Florida.”**

If your mark is not in use, we will need a statement as to when you will begin using your mark. For a trademark, we will need the month and year and when you expect your goods or products to be sold on the marketplace. For a service mark, we will need the month and year your services will be rendered. We will accept a statement in the following form: **“The mark is not in use at this time. However, we will begin using the mark on 12/31/88.”**

- If you do not wish to renew your mark, you may voluntarily let the mark expire. You may also file an affidavit canceling the mark prior to its date of expiration. The filing fee for a voluntary cancellation is \$35.00. (Cancellation forms may be obtained from this office.)
- If the owner of the mark is a corporation, and the corporation is involuntarily dissolved, the corporation must be reinstated prior to the filing of the renewal. If the corporation is not reinstated, the mark may be assigned to an individual or another entity with legal standing. (Assignment forms may be obtained from this office).
- Be sure that the renewal is **SIGNED** and **NOTARIZED** and that your check is enclosed. Checks are to be made payable to: **The Department of State.**
- The filing fee for the renewal is \$87.50 **PER CLASS.** NOTE: A certificate of renewal may be obtained for an additional \$8.75.

Should you have any questions regarding the filing of your renewal, please contact the Registration Section, Division of Corporations, at (850) 245-6051. Send any correspondence and applications to the post office address listed below, in care of the Registration Section.

Effective October 1, 1987, trade and service mark classes for registration were amended to reflect the current international classes. Upon receipt of your renewal application your class(es) will be amended to reflect the appropriate international class(es).

Mailing Address: Division of Corporations P.O. Box 6327 Tallahassee, FL 32314
Street/Courier Address: Division of Corporations Clifton Building,
2661 Executive Center Circle Tallahassee, FL 32301