

NORTH CAROLINA DEPARTMENT OF INSURANCE
AGENT SERVICES DIVISION

Information for Bail Bond License Applicants

How to become a professional bail bondsman, bail bond runner or surety bondsman.

1. Request an application for bail bondsman license from the Department of Insurance (NCDOI) at (919) 733-7487. Clearly specify which type of license you desire.
2. For surety bondsman application, obtain an appointment from a surety company (A current list of surety companies may be obtained from the D.O.I.) For a bail bond runner application, obtain a power of attorney from professional bail bondsman.
3. Register for the Pre-Licensing Bail Education Class. Call (919) 832-0867 to receive information on class schedule.
4. Send completed license application to the Department of Insurance (Total fee is \$163.00 for professional and surety bondsmen, \$123.00 for bail bond runners.) Application includes the application form, fees, and two fingerprint cards. **All fees are non-refundable.**
5. After the DOI has reviewed your application for completion and qualification, the DOI will schedule your written bail bond test. You will receive an acknowledgment letter regarding your test date. During this time, a background investigation will be conducted.
6. Take your written bail bond test. The test consists of multiple choice and fill in the blank questions. Applicants are given one (1) hour to complete it and a passing score is 70%. Test questions are based on North Carolina General Statute Chapter 58, Article 71 and North Carolina Administrative Code 11 NCAC 13.0500.
7. If you pass the test and you are approved for license, you should receive your license within a few weeks. Professional bail bondsman applicants must establish a security account at this point.
8. If you fail the test, you will be eligible to re-apply for a license one year from the date of the first examination.
9. Any person who receives an initial license on or after January 1 of any year (July 1 through June 30) does not have to take the continuing education course during the initial license year. Every year thereafter, you are required to complete the continuing education course.