

State of Maine
 Office of the Attorney General
 Public Protection Division
 Consumer Information & Mediation Service
 6 State House Station
 Augusta, ME 04333-0006

G. STEVEN ROWE
 Attorney General

Office Use Only

**HOME CONSTRUCTION/ REPAIR
 COMPLAINT FORM**

Date sent	Initials	Intake	Data on file	Complaint #	Mediator
		Em Ph L Wi	Yes No		

Please answer the questions below as completely as possible and **include copies** of your bills, contracts, estimates, receipts, warranty, advertisements etc. **Do not send originals. Please print neatly or type.**

Name of Business: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Tel: _____
 Fax: _____
 Email: _____

Your Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Tel: Work _____ Home _____
 Fax: _____
 Email: _____

Name of Manufacturer: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Tel: _____
 Fax: _____
 Email: _____

Specific details about the transaction:

Did you sign a contract? Yes: ___ No: ___
 Did you receive a warranty? Yes: ___ No: ___
 What is the length of the Warranty? _____
 Did you pay by credit card? Yes: ___ No: ___
 Have you contacted your credit card company to dispute your bill and request a credit to your account?
 Yes: ___ No: ___

Does Your Complaint Involve:

New Home Construction _____, Landscaping _____, Home Repair _____, Other _____

Date of Transaction: _____ Price: \$ _____ Amount of money paid? \$ _____

Name of person you dealt with: _____
 Was the item or service advertised? Yes ___ No ___ If yes, was the advertisement accurate? Yes ___ No ___
 Did the provider of the item or service complete the contract? Yes ___ No ___
 Have you contacted another provider for a second opinion? Yes ___ No ___
 What is the product or service you are complaining about? _____

Have you submitted this matter to another agency or lawyer? Yes ___ No ___

Agency's or lawyer's name and phone: _____

Have you sued the company or has the company sued you? Yes ___ No ___

May we send a copy of this complaint to the business? Yes ___ No ___

If you check "no" we will not be able to mediate your complaint.
 However, we will keep your complaint in our files.

PLEASE COMPLETE THE OTHER SIDE

