

Consumer Confidence Report (CCR) Information & Certification Form

Water System Name and Number: _____
Violations recorded during CCR Calendar Year: _____
Method of Delivery Waiver Status: _____
CCR Delivery Requirement(s): _____
Connected System Requirement(s): _____

Depending on your method of CCR Delivery Requirement, you **MUST** complete **ONE** of the following **METHOD OF DELIVERY** certification sections. A copy of your CCR must also be submitted with this certification. If a Method of Delivery Waiver was granted, but your system opted to directly mail the CCR to each customer, complete the **METHOD A** section only. Please submit this form and a copy of your CCR to: Illinois EPA; Drinking Water Compliance Unit #19; 1021 North Grand Ave., East; P.O. Box 19276; Springfield, IL 62794-9276. Questions call 217-785-0561.

DELIVERY **METHOD A** (CCR delivered to all customers)

The CCR was delivered by mail or hand delivery on: _____ (list date)

Systems serving 100,000 must post CCR on a publicly accessible Internet site.

If applicable, list Internet site: _____

At a minimum, one "good-faith" effort **MUST** have been made to reach non-bill paying consumers. Thus, check all that apply:

- | | |
|---|---|
| <input type="checkbox"/> Posted CCR on the Internet | <input type="checkbox"/> Mailed the CCR to postal patrons within the service area |
| <input type="checkbox"/> Advertised availability of CCR in the news media | <input type="checkbox"/> Published CCR in local newspaper |
| <input type="checkbox"/> Posted the CCR in public places | <input type="checkbox"/> Delivered multiple copies to single bill addresses serving several persons such as apartments and businesses |
| <input type="checkbox"/> Delivered to community organizations | <input type="checkbox"/> Other _____ |

DELIVERY **METHOD B** (CCR only published in local newspaper)

Since our supply received a Method of Delivery Waiver and serves a direct population between 501 and 10,000, the CCR was not mailed to each customer. However, as required, our CCR was published in its entirety in one or more newspapers of general circulation. In addition, customers were also informed that the CCR was not going to be mailed; and that copies are available upon request. **LIST NEWSPAPERS HERE**

Newspaper 1: _____ Published on: _____
Newspaper 2: _____ Published on: _____

DELIVERY **METHOD C** (CCR availability notice only)

Since our supply received a Method of Delivery Waiver and serves a direct population of 500 or less, the CCR was not mailed to each customer. However, as required, customers were notified that a CCR was prepared and is available upon request.

The CCR notice of availability was delivered on: _____ (date)

Insert method here (e.g., newspaper, posted, hand delivered, etc.) _____

Signature of Owner or Official Custodian

The community water system indicated above hereby confirms that the _____ Consumer Confidence Report (CCR Reporting Year - _____) was distributed to customers (and appropriate notices of availability have been given) in accordance with 40 CFR 141.155. The system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to the Illinois EPA.

Signature of Owner or Official Custodian _____
Daytime Telephone Number (_____) _____ - _____ Date: _____

This Agency is authorized to require this information under Illinois Revised Statutes, 1987, Chapter 111 1/2, Section 1004(H). Disclosure of this information is required. Failure to do so may result in a civil penalty up to \$10,000.00 and an additional civil penalty up to \$1,000.00 for each day the failure continues, a fine up to \$1,000.00 and imprisonment up to one year. This form has been approved by the Forms Management Center

CCR Delivery Requirements

Only one method is required to be used when distributing your CCR. The method that you must follow is identified on your “Consumer Confidence Report (CCR) Information & Certification Form”.

METHOD A

This method is to be used if a water system did NOT qualify for a Method of Delivery Waiver or your water system chose not to use the waiver. The CCR must be delivered to all customers by direct mail or hand delivery. In addition, a good faith effort MUST be made to reach all non-bill paying consumers. If your water system serves 100,000 or more people, the CCR must also be posted on a publicly accessible Internet site. Mail a copy of the CCR to the Illinois EPA along with the CCR Certification Form by July 10th.

METHOD B

This CCR method of delivery is intended to allow financially limited water systems that serve a direct population between 501 and 10,000 persons and have had no drinking water violations during the CCR calendar year to forego the cost of printing and direct mail delivery. This waiver has no effect on the required content of the report. The use of the waiver is optional and your supply may still choose to direct mail or hand-deliver the report to all customers.

Although direct mail delivery of the CCR to each customer is not required, you are still required to complete ALL of the following:

1. Prepare the CCR;
2. Publish the entire CCR in one or more local newspapers (CCR must be printed in a conspicuous location and in print size which is easily read) by July 1st ;
3. Inform the customers by July 1st that the reports will not be mailed;
4. Make the reports available upon request;
5. Mail a copy of the CCR to the Illinois EPA along with the CCR Certification Form by July 10th . .

METHOD C

This CCR method of delivery is intended to allow financially limited water systems that serve a direct population of 500 or less persons and have had no drinking water violations during the CCR calendar year to forego the cost of printing and direct mail delivery. This waiver has no effect on the required content of the report. The use of the waiver is optional and your supply may still choose to direct mail or hand-deliver the report to all customers.

Although direct mail delivery of the CCR to each customer is not required, you are still required to complete ALL of the following:

1. Prepare the CCR;
2. Provide notification to customers by July 1st that a CCR was prepared and is available upon request; this notice of CCR availability must be posted in a conspicuous location, provided directly to each customer, or published in a local newspaper.
3. Make the reports available upon request;
4. Mail a copy of the CCR to the Illinois EPA along with the CCR Certification Form by July 10th .

The recommended language for notification of CCR availability is as follows:

The (insert name of public water supply) has available upon request this year’s Consumer Confidence Report (CCR). The CCR includes basic information on the source(s) of your drinking water, the levels of any contaminants that were detected in the water during 2003, and compliance with other drinking water rules, as well as some educational materials. To obtain a free copy of the report, please call (insert name of contact person) at (insert telephone number of contact person) or you may pick one up at (insert locations).