



AIR QUALITY
520 LAFAYETTE ROAD
ST. PAUL, MN 55155-4194

1a) AQ Facility ID No.: _____ 1b) AQ File No. _____
2) Facility Name.: _____

Answer the questions on this form, referring to and completing the additional forms as directed, to determine if a permit or amendment is required (and if so what type), or if a notification is required.

3. Does the proposed change or modification require a major amendment? Complete Form CH-03 and all forms referenced therein.

- Yes. Go to question 8.
 No. Go to question 4.

4. Does the entire proposed change or modification consist only of insignificant activities described in Minn. R. 7007.1300, subparts 2 and/or 3?

- Yes. The proposed change qualifies as an insignificant modification. Use Form CH-12 to determine if notification to the MPCA is required. If notification is required, go to Form CH-14 to determine what must be submitted.
 No. Part of the project is not one of the listed insignificant activities listed in Minn. R. 7007.1300, subparts 2 and/or 3. Go to question 5.

5. Can the change be done through an administrative amendment? Use Form CH-08 to determine Yes or No.

- Yes. Go to Form CH-14 to determine what must be submitted.
 No. Go to question 6.

6. Can the change be made through the “contravening permit terms” provision? Use Form CH-09 to determine Yes or No.

- Yes. Go to Form CH-14 to determine what must be submitted.
 No. Go to question 7.

7. Calculate the emissions increase as described on Form CH-10. Is there an increase?

- Yes. Complete Form CH-10 to determine if a minor or moderate amendment is needed. If a minor or moderate amendment is needed, go to question 5. If the change qualifies as an insignificant modification, keep records and use Form CH-12 to determine if notification is required.
 No. Complete Form CH-12 to determine what notification or recordkeeping requirements apply.

8. Complete Form CH-11 to determine your status with regard to crossing permit thresholds, and indicate that status below.

This change can be made through the permit amendment provisions of Minn. R. 7007.1450 or 7007.1500, using the forms indicated on Form CH-14.

This change requires issuance of a Title V or State operating permit. Include a completed Total Facility Application.

9. Complete Form CH-13 to determine what state rules apply to the equipment you are adding or the changes you are proposing.

10. Complete Form CH-00, summarizing the category of change and industry type.