



**TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION
DIVISION OF ARCHAEOLOGY**

APPLICATION FOR ARCHAEOLOGICAL PERMIT

Permit No. _____
New ___ or Re-Issued ___

PLEASE TYPE OR PRINT LEGIBLY IN DARK INK

Applicant/Archaeologist in General Charge _____
Address _____

Institutional/Agency affiliation _____
Address _____ Telephone _____

Site number/Description of area to be investigated (**attach map**) _____

Purpose of investigation _____

Nature and extent of investigation: Survey (Phase I) ___ Testing (Phase II) ___ Data Recovery (Phase III) ___

Funding (**check appropriate**) Federal ___ State ___ Local ___ Private ___

Funding source _____

Estimated duration of project (duration is length of time in field plus analysis and report preparation)

Begin Month ___ Day ___ Year ___
End Month ___ Day ___ Year ___

Estimated duration of actual fieldwork _____

Name of Archaeologist in Direct Charge _____

Estimated number of personnel to be used on project _____

Will personnel be covered by the investigating agency's insurance plan? Yes ___ No ___

IF THIS PROJECT IS TO BE CONDUCTED BY AN AMATEUR OR AMATEUR SOCIETY, PLEASE SPECIFY YOUR CONSULTING PROFESSIONAL ARCHAEOLOGIST

Name _____ Telephone _____

Institutional/Agency affiliation _____

Mailing address _____

PLEASE ATTACH PROJECT PROPOSAL DESCRIBING IN AS MUCH DETAIL AS POSSIBLE THE ANTICIPATED NATURE AND EXTENT OF YOUR WORK, METHODOLOGY, PROJECT BUDGET, AND ANY OTHER SUPPORTING INFORMATION THAT WILL ASSIST IN THE EVALUATION OF YOUR PERMIT APPLICATION.

If your application is approved, you, the Applicant/Archaeologist in General Charge, agree to the following:

1. All permitted survey, testing, and data recovery projects shall be conducted and reported by professional archaeologists meeting minimum qualifications and standards as specified in the Tennessee Department of Environment and Conservation/Division of Archaeology (TDOA) Standards and Guidelines for Archaeological Permit Application.
2. Prior to beginning work on state lands, applicant shall contact the land managing agency to coordinate the project.
3. During field work (survey, testing, data recovery), the Archaeologist in General Charge and/or Archaeologist in Direct Charge shall keep the State Archaeologist informed on the progress of the work.
4. The investigating agency/individual shall backfill all test areas and excavations unless restoration or exploration is agreed upon with the State Archaeologist.
5. In accordance with the TDOA manual for completing the site form (Jan 1997), state site numbers must be requested from the Site File Curator for all sites recorded during the project. In addition, an update/addendum must be filed for all previously recorded sites investigated under this permit. Information obtained during testing or data recovery must be submitted, in abbreviated form, as an addendum to the site record.
6. If a rough draft/preliminary report is prepared for the funding agency, one (1) copy shall be provided to the State Programs Archaeologist for the project file.
7. Final project reports are due at the expiration of the permit. The TDOA permit number shall be included on the report title page. Five (5) copies of the final report shall be submitted to the Tennessee Division of Archaeology. Agencies within the State of Tennessee system will be responsible for meeting the state requirement for distribution of reports to state designated repositories (library and archives, etc.).
8. All artifacts and records from projects on state lands are the property of the State of Tennessee, Division of Archaeology. They shall be curated with the Division in accordance with TDOA curation requirements.
9. At the expiration of the permit, the applicant shall surrender to the Tennessee Division of Archaeology all artifactual material from the project and all project records. The latter shall include but not be limited to field forms, field notes, maps, photographs/slides, site specific correspondence, archival research, artifact catalogues, etc.
10. The applicant or designee, if requested by TDOA, shall present results of Phase II testing and Phase III data recovery projects at the annual Current Research in Tennessee Archaeology conference.
11. Publication of archaeological data from permitted projects, in other than the project report, shall have written permission, in advance, from the State Archaeologist.
12. The State of Tennessee assumes no liability for injuries or losses sustained.
13. This project is subject to inspection at any time by the State Archaeologist and his staff. The permit is subject to periodic review and may be suspended or revoked.

Signature of Applicant/Archaeologist in General Charge

Date

THE DIVISION OF ARCHAEOLOGY WILL INFORM YOU OF THE ACTION TAKEN ON YOUR APPLICATION.

MAIL APPLICATION TO:

**STATE PROGRAMS ARCHAEOLOGIST
TENNESSEE DIVISION OF ARCHAEOLOGY
COLE BUILDING #3
1216 FOSTER AVENUE
NASHVILLE, TENNESSEE 37210
PHONE: (615) 741-1588 FAX: 741-7329**