

Thank you for contacting the Wisconsin Department of Natural Resources

Enclosed are the project application materials you have requested.

Clear Span Bridge Information Requirements

All applications require the following information on the application form and plan drawing sheet supplied or on additional sheets if necessary.

1. **A completed clear span bridge application form #3500-100 (numbered pages only) dated and signed.**
2. **A completed, signed and dated form #3500-53A along with the required fee as shown on the form.**
3. **Clear photographs of the project site, including at least one front view and one side view. NOTE: You will also be required to submit photographs after your project is completed.**

Refer to the sample plan for assistance in completing your plan drawing (Items 4-6 below)

4. A detailed **location map** that identifies the project site referenced to the nearest town road or county/state highway with enough detail so that we can easily find the site. Recommended scale is 1" = 2000'. Include your fire number or address.
5. In the "**proposed materials**" box, indicate material the bridge will be made of, size of stringers, type of footings, type of decking, etc.
6. Under "**project plans**", supply a cross-section, top view and side view of the project as shown in the sample drawing. The drawings should include the following:
 - a. The scale or all pertinent dimensions of bridge and footings.
 - b. Existing and proposed approach grades.
 - c. Clearance provided over the normal water level.
 - d. Method for anchoring the bridge.
7. For all riverine sites (sites not located on a lake or impoundment) a hydrologic/hydraulic analysis may be required if the proposed project will **reduce the effective flood flow capacity** of the waterway by obstruction of existing flow area. If an analysis is required, the property owner may be required to retain an engineer, registered in the State of Wisconsin, to prepare this analysis. To determine if an analysis is needed, contact the Water Management Specialist (contact information below).

Please select the scale of the drawing carefully to fit all the necessary information on the application form. If necessary, use additional sheets. Be sure to draw all the plans as accurately as possible. The Department may require additional information to evaluate the project.

Please send the completed application to the Water Management Specialist for the county where your project is located (a complete listing of addresses by county can be found on the Waterway and Wetland Permits web page link below).

<http://www.dnr.state.wi.us/org/water/fhp/waterway/wmscoun.htm>

This form is required under Section 30.12(3), Wis. Stats. Refusal to provide this information may result in the dismissal of your application. Personally identifiable information on this form will be used for no other purpose.

Landowner's Name		Project Address			Project Location _____ 1/4, _____ 1/4, Section _____, T _____ N, R _____ (E) (W)	
Street or Route						
City, State, Zip Code		() City () Town () Village of				
Home Telephone No. ()	Work Telephone No. ()	Fire Number	Tax Parcel No.	County	Name of Waterway	
I hereby certify that the information contained herein is true and accurate. I am the owner of the riparian property or am the duly authorized representative and may sign this application on behalf of the owner(s) of said property. I have read and understand all of the conditions of this permit and attached pages and will construct the above-mentioned project in compliance with all such conditions. I understand that failure to comply with any or all of the provisions of the permit renders the authorization contained herein null and void and may result in a fine and/or imprisonment under the provisions of s. 30.12(5), Wis. Stats. or forfeiture under s. 30.15, Wis. Stats.						
Printed or Typed Full Name of Applicant			Signature of Applicant		Date signed	
Printed or Typed Full Name of Contractor			Address		Phone Number	

ATTENTION! YOU MUST COMPLY WITH THE ATTACHED PERMIT CONDITIONS

FINDINGS OF FACT

1. The Department and the applicant have completed all procedural requirements and the project as permitted will comply with all applicable requirements of Wisconsin Administrative Code and Wisconsin Statutes.
2. The proposed project will not impact wetlands, materially obstruct navigation, is not detrimental to the public interest, and will not adversely affect water quality if the project is constructed in accordance with this permit.
3. The Department has determined that the granting of this permit would not be a major state action significantly affecting the quality of the human environment.

CONCLUSIONS OF LAW

1. The Department has authority under s. 30.123, Wis. Stats., and applicable Wisconsin Administrative Codes.
2. The Department has complied with s. 1.11, Wis. Stats.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. To request a contested case hearing pursuant to s. 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with section NR 2.05 (5), Wis. Adm. Code. This section of the code requires that the grounds for the petition for hearing be identified and that the desired changes be described. Pursuant to section NR 2.05 (5), Wis. Adm. Code, and section 227.42, Wis. Stats., you are required to include specific information demonstrating all four of the following:

1. The substantial interest of the petitioner which is injured in fact or threatened with injury by the Department's action or inaction;
2. That there is no evidence of legislative intent that this interest is not to be protected;
3. That the injury to the petitioner is different in kind or degree from the injury to the general public caused by the Department's action or inaction ;
and
4. That there is a dispute of material fact (you must specify the disputed facts).

This notice is provided pursuant to s. 227.48(2), Wis. Stats.

LEAVE BLANK - DEPARTMENT OF NATURAL RESOURCE USE ONLY	
STATE OF WISCONSIN - DEPARTMENT OF NATURAL RESOURCES For the Secretary	
Issued By _____	Date Signed _____
Title _____	Fee Received \$ _____

CLEAR SPAN BRIDGE PERMIT CONDITIONS

1. **Your accepting this permit and beginning to construct the project means that you have read, understand and agree to follow all conditions of this permit.**
2. **You must submit a photograph of the completed project to the Department within 10 days of project completion.**
3. All grading and excavation must be confined to the minimum area necessary for construction and shall not exceed the maximum area allowed by the local shoreland zoning ordinance or 10,000 square feet, whichever is less.
4. Proper erosion control measures, including the use of staked hay bales and silt fencing, must be used and maintained during and after the construction of this project. All erodible areas must be immediately seeded and mulched with a fast growing grass mixture. This grass seed mixture must become established and stabilize all erodible areas. These erosion control measures must adequately protect the waterway and wetlands from erosion and run-off.
5. The removal of trees, shrubs, and other shoreline vegetation shall be kept to a minimum and any vegetation removal above the ordinary high watermark of the waterway must comply with the shore cover removal requirements of the local county zoning ordinance.
6. No fill shall be placed in any wetland, floodplain or surface water areas for approaches. If approaches must be located in a wetland or floodplain they shall be open ramp style construction only.
7. The permittee shall assume all responsibility and liability for any direct or indirect damage caused or resulting from the presence of the bridge and hold the State of Wisconsin, or its employees, harmless.
8. This permit is not valid unless you have obtained all required approvals from other LOCAL, STATE and FEDERAL jurisdictions.
9. **This permit expires on November 1 of the calendar year following the date of issuance.** No construction may take place after that date unless you obtain a written extension of this permit from the Department before the date the permit expires.
10. You must keep a copy of this permit at the project site at all times until the project is completed.
11. You must allow Department employees access to the project site to make inspections at any time to determine whether the work is in compliance with this permit and any other legal requirements.
12. If necessary, the Department may amend this permit by changing or adding conditions to ensure that the project is in compliance with all applicable legal requirements, or revoke it to protect the public interest or prevent material obstruction or floodflow capacity of the waterway.
13. You must maintain the bridge in a safe condition at all times and regularly remove any accumulated brush or debris from the bridge.
14. At least one end of the bridge structure will be firmly anchored in such a manner that the bridge will not be transported downstream during flood conditions.
15. The bridge must completely span the stream from bank to bank with no support pilings in the waterway.
16. The bridge must be of a natural earth tone color so that it minimizes the impact on natural scenic beauty.
17. This permit is valid only for a bridge that crosses navigable waters less than 35 feet wide. The project must be constructed as shown in the plan submitted with the application or standard plan provided.
18. This permit is not valid for the construction of a bridge on a designated wild river, or where similar Federal, State, or Local regulations generally prohibit this type of construction.
19. If necessary the Department may:
 Amend this permit by changing or adding conditions to ensure that the project is in compliance with all applicable legal requirements and revoke this permit to protect the public interest or prevent material impairment of navigation.
20. Other conditions _____

Copies of this

**permit sent to: Conservation Warden
County Zoning Administrator**

**U.S. Army Corps of Engineers
Water Management Specialist**

DRAWINGS OF PROPOSED
ACTIVITY SHOULD BE
PREPARED IN ACCORDANCE
WITH SAMPLE DRAWING

Location Sketch (Indicate scale.) Show route
to project site: include nearest main road and crossroad.



1" = _____ ft.

Fire Number _____

Proposed Materials

Project Plans. (Include top view and typical cross sections. Clearly identify features and dimensions or indicate scale.)
Use additional sheets if necessary.



1" = _____ ft.

Cross Section

This form is required under ss. NR 320.04(4) and NR 320.06(2), Wis. Adm. Code. Refusal to provide this information may result in the dismissal of your application. Personally identifiable information on this form will be used for no other purpose.

I, _____ (or representative of) _____,

as Owner, certify and agree that the Bridge located on the _____,

(waterbody)

in the _____ ¼ of the _____ ¼ of

Section _____, Township _____ (N), Range _____ (E, W), Town of _____,

_____ County, Wisconsin shall be constructed in full compliance with the Department of Natural Resources site and clearance requirements, as well as other required standards, and shall be maintained in good repair by the Owner.

I, _____ (or representative of) _____, shall assume all responsibility and liability for any direct or indirect damage caused or resulting from the presence of the Bridge and hold the State of Wisconsin, or its employees, harmless and shall take personal responsibility and liability for compliance with all of the above-stated provisions.

Witness the hand and seal of _____, this _____ day of

_____.

Signature

Signature of Spouse (if marital property)

NOTE: If the Bridge is owned by more than one person, all owners must sign or a representative with specific authority to act on behalf of all the owners must sign.

State of Wisconsin)
)
_____ County)
ss.

Personally came before me this _____ day of _____, _____, the above named

_____, to me known to be the person who executed the foregoing certificate and agreement and acknowledge the same.

Notary Public _____ County, WI.

My Commission (Expires)(Is) _____