

Using This Form

This master form was created in order to allow the courts to process requests by judgment creditors who wish to extend the period of enforcement of a district court judgment that has not been docketed in the circuit court. Virginia Code § 16.1-69.55(B)(4). It may be photocopied as local needs dictate.

Data Elements

1. Court case number of motion which should be indexed as a subsequent action of the original case. Please note that this motion may only be filed in the general district court.
2. Hearing date.
3. Court jurisdiction. Indicate type of court, "Juvenile and Domestic Relations."
4. Plaintiff's judgment creditor's full name, address, date of birth and social security number.
5. Defendant's judgment debtor address, social security number(s) and date(s) of birth.
6. Date of the original judgment.
7. Amount of original judgment.
8. Date of filing motion.
9. Plaintiff's signature.
10. Date of order. Once the order is granted, all original case papers from the original judgment and this form should be delivered to the circuit court with the circuit court indexing and filing fees. The district court should retain a photocopy of the documents that are being transmitted to the circuit court.
11. Judge's signature.

Note: The motion should be served pursuant to Virginia Code § 8.01-296 or § 8.01-329 using form DC-410, AFFIDAVIT FOR SERVICE OF PROCESS ON THE SECRETARY OF THE COMMONWEALTH.

MOTION AND ORDER FOR EXTENSION OF ENFORCEMENT OF JUDGMENT

VA. CODE §§ 16.1-69.55 (B)(4), 16.1-94.1

CASE NO.: **1**

HEARING DATE: **2**

..... **3** District Court
CITY OR COUNTY

..... **4**
FULL NAME OF PLAINTIFF/JUDGMENT CREDITOR

.....
ADDRESS

.....
ADDRESS

.....
DATE OF BIRTH SSN

..... **6**
DATE OF ORIGINAL JUDGMENT

..... **7**
AMOUNT OF ORIGINAL JUDGMENT

VS.

..... **5**
FULL NAME OF DEFENDANT/JUDGMENT DEBTOR

.....
ADDRESS

.....
ADDRESS

.....
DATE OF BIRTH SSN

.....
FULL NAME OF DEFENDANT/JUDGMENT DEBTOR

.....
ADDRESS

.....
DATE OF BIRTH SSN

Pursuant to Virginia Code § 16.1-69.55 (B)(4), I move this court to extend the limitation period for the enforcement of the judgment originally rendered in my favor on in Case Number
DATE OF ORIGINAL JUDGMENT CASE NUMBER OF ORIGINAL JUDGMENT
against the Defendant(s) listed above. This judgment has not been docketed in the Circuit Court of this jurisdiction.

..... **8**
DATE

..... **9**
SIGNATURE OF PLAINTIFF/JUDGMENT CREDITOR

ORDER

The motion of the Plaintiff/Judgment Creditor to extend the limitation period of the judgment specified is granted and the records of this case are ordered delivered to the Circuit Court of this jurisdiction.

..... **10**
DATE

..... **11**
JUDGE