

MOTION FOR JUDGMENT TO BE MARKED SATISFIED

Using This Form

1. Portions of this form are completed by the judgment debtor, clerk, judge and person serving the motion.
 - a. Data elements 1-2, 6-13 and 18-22 should be completed by the judgment debtor or his representative.
 - b. Data elements 3-5 should be completed by the clerk.
 - c. Data elements 14-17 should be completed by the judge.
2. Attachments - none.
3. Preparation details - this form is to be used when a judgment debtor files a motion to have a judgment marked satisfied.

MOTION FOR JUDGMENT TO BE MARKED SATISFIED

Data Elements, Page One

1. Name of locality and check box for appropriate court.
2. Address of court.

Data Elements 3-5 are completed by clerk of court.

3. Date and time of hearing on the motion.
4. Date of issuance of the motion.
5. Signature of clerk.

6. Name of judgment debtor filing motion.
7. Amount of judgment.
8. Date on which judgment was entered.
9. Check box which corresponds to the person who was notified of the filing of the motion and the date on which notification was given.
10. Amount of costs requested by the judgment debtor.
11. Amount of attorney fees requested by judgment debtor.
12. Date of filing.
13. Signature of person filing motion. Do not complete this on-line. Check box as to title/identity of signor.

Data Elements 14-17 are completed by judge.

14. Check box(es) which correspond to the judge's ruling.
15. Amount of costs awarded and/or attorney fees, if any.
16. Date entered by judge.
17. Signature of judge.

18. Court case number. (If not known, ask clerk of court.)
19. Judgment creditor's name, address and telephone number.
20. Judgment debtor's name and address.
21. Name, address and telephone number of person to be served.
22. Judgment debtor's attorney's name and address.

MOTION FOR JUDGMENT TO BE MARKED SATISFIED

Data Elements, Page Two

Page Two is not completed on-line.

Data Elements 1 and 2 are completed by judgment debtor or representative.

1. Name of person to be summoned.
2. Address and telephone number of person to be summoned.
3. Serving officer to check this box if personal service obtained.
4. Serving officer to check the appropriate box to designate type of substitute service.
5. If served by leaving the subpoena with a family member age 16 or older check appropriate box and insert required information.
6. Check this box if unable to serve process.
7. Signature of serving officer.
8. Date of signature.
9. Name of sheriff if served by deputy sheriff.

Data Elements 10 and 11 are completed by judgment debtor or representative.

10. Date that plaintiff mailed copy of pleading to defendant. (Completed by judgment debtor or representative.)
11. Signature of person mailing the pleading. Check appropriate box for title of person.

MOTION FOR JUDGMENT TO BE MARKED SATISFIED

Commonwealth of Virginia

1

General District Court

Juvenile & Domestic Relations District Court

2

ADDRESS OF COURT

NOTICE OF HEARING

3

You are hereby notified that on _____ a hearing will be held by this Court to consider a motion to mark the herein-described judgment satisfied.

DATE AND TIME

4

DATE

5

CLERK

MOTION FOR JUDGMENT TO BE MARKED SATISFIED

6

I, _____, the judgment debtor(s) request that the judgment rendered in favor of the judgment creditor for \$ _____ in this court on _____ be marked satisfied.

7

8

JUDGMENT DATE

Notice of the filing of this motion was provided to the judgment creditor, or his or her assignee personal representative, agent or attorney on _____ at least ten days prior to the filing of this motion. The judgment debtor(s) also requests that the judgment creditor be ordered to pay

DATE

10

COSTS

11

ATTY. FEES

\$ _____ costs and \$ _____ attorney's fees to the judgment debtor.

12

DATE

13

JUDGMENT DEBTOR HEIRS PERSONAL REPRESENTATIVE ATTORNEY

CASE DISPOSITION

The clerk is ordered to mark the judgment entered in the case referenced at right satisfied.

Judgment debtor has not provided satisfactory proof of payment or satisfaction of the judgment and the motion is dismissed.

Judgment creditor is ordered to pay judgment debtor \$ _____ costs and \$ _____ attorney fees.

COSTS

ATTY FEES

15

16

DATE

17

JUDGE

CASE NO.	18	19
JUDGMENT CREDITOR'S NAME	
STREET ADDRESS	
CITY, STATE, ZIP	
TELEPHONE NUMBER	
	20	v.
JUDGMENT DEBTOR'S NAME	
STREET ADDRESS	
CITY, STATE, ZIP	
	21	
PERSON TO BE SERVED	
STREET ADDRESS	
CITY, STATE, ZIP	
TELEPHONE NUMBER	
	22	
JUDGMENT DEBTOR'S ATTORNEY'S NAME	
STREET ADDRESS	
CITY, STATE, ZIP	

